

ROCHESTER SCHOOL DISTRICT  
P.O. Box 457 / 9917 Hwy 12 SW  
Rochester, WA 98579  
(360) 273-5536

## **POSITION AVAILABLE**

**Posting Date:** October 30, 2009

**Closing Date:** November 13, 2009

**Location:** District Office

**Start Date:** November 2009

**Position:** **GROUNDSKEEPER/MAINTENANCE WORKER**

### **Qualifications:**

- High school graduate or equivalent.
- Two years of experience in grounds work desired.
- Possession of a valid Washington State Driver's License.
- Valid applicator license or successfully complete next available applicators seminar and subsequent state test. Maintain all other permits, certifications or other licenses that are now required or that may be required in the future to perform your duties.
- Ability to pass state and federal back-ground check.
- Ability to work with and around adults and children.
- Ability to do heavy manual labor.
- Ability to perform basic building maintenance and painting.
- Demonstrate ability to follow directions and to follow through efficiently and independently on assigned tasks.
- Must be flexible and possess the ability to react rapidly to changes in the daily work plan.
- Such additional qualifications as the board may find appropriate and acceptable.

### **General Duties and Responsibilities:**

Work to keep the grounds and buildings in a condition of operating excellence under the supervision of the Director of Maintenance.

### **Specific Duties and Responsibilities:**

- Evaluate grounds maintenance needs and report to maintenance director, including cost and time estimates as well as equipment and material needs.
- Develop appropriate work schedules and record keeping for such things as spraying, fertilizing, mowing, fuel, and lube and service of equipment.
- Operate all types of power and hand tools related to grounds work.
- In a timely manner, perform routine grounds work such as:
  - a) Mow and edge lawns, clean all sidewalks, and parking lots.
  - b) Spray lawns, border areas, and fertilize.
  - c) Clean and maintain flower beds and border areas, such as fence lines, ditches, and around buildings. Also maintain gravel driveways and parking lots.
  - d) Drag, mow, and line fields for athletic events.

- e) Irrigate lawns, flower beds, and athletic fields.
  - f) Pick up litter and empty trash cans as required.
  - g) Maintain playground areas and related equipment to insure safe use. Make monthly inspections of all play equipment keeping accurate records, effecting needed repairs, and reporting deficiencies to the Director of Maintenance.
  - h) To assure equipment is in good operating condition, keep a record of the hours each piece of equipment is used. Keep a maintenance log on each piece of equipment, logging service information such as fuel, lube, hours, miles, blade sharpening, v-belt, etc.
  - i) Keep shop and vehicle well stocked, organized, and regularly cleaned.
- Perform varied building maintenance work, maintaining accurate records as assigned by the Director of Maintenance.
  - Other duties as assigned.

**Terms of Employment:** 8 hrs/day, 5 days/week, 12 months/year. Beginning salary is \$16.76/hour. Benefits per Collective Bargaining Agreement with Teamsters Local Union No. 252.

**Evaluation**

Performance of this job will be evaluated annually in accordance with the Teamster's Master Contract.

**Application Procedure:**

Submit letter of interest, resume, district application, and applicant disclosure form to:

<p><b>Mail to:</b> Rochester School District No. 401          Attn: Human Resources          PO Box 457          Rochester, WA 98579          (360) 273-9242 x106          (360) 273-5547 FAX</p>	<p><b>In Person:</b> Rochester School District          10140 Hwy 12 SW          Rochester, WA 98579</p>
---	--

**\*\*Current in-district employees need only submit a letter of interest and a current resume to the district office. Substitutes are not considered in-district employees.\*\***